

ASHDALE PRIMARY SCHOOL SCHOOL BOARD MEETING MINUTES

TIME			
	Meeting No: 4/2016 Meeting Location: Ashdale PS Staff Room Meeting time and date: Tuesday 2 nd August, 2016 @ 7.00pm	Board to: <i>Identify whether board is to note, confirm or decide in relation to the item</i>	Who: <i>Identify person to lead discussion on that item</i>
5.30pm	1.0	Welcome and apologies	
	1.1	Opening and welcome Welcome to Board members. Special welcome to Karen Giacomucci, newly appointed Principal, East Landsdale Primary School (planning name)	6.59pm
	1.2	Apologies/absentees	Fiona, Chelsea Sarah
	1.3	Confirmation of Agenda	Confirm Sarah Addendum Janine's term until July 2019
	1.4	Open Public Meeting	Note
	2.0	Disclosure of interests	
	2.1		Chair- not relevant at this point.
	3.0	Minutes of Previous Meeting	
	3.1	Review of previous meeting minutes. Refer to Minutes of Meeting 3 dated 14/6/16	Confirmed Tony- Discussed the DoE initiative to support IPS Principals and he attended Board Training (2 days- 12 modules: 6 modules online). Utilising School Boards effectively. Tony posed the question- what would the School Board look like, what would people be saying in the community and what support would we be giving, in three year's time? Carpark- estimated timeline 2-4 weeks. Playground update- moving forward East Landsdale PS- Principal appointed (Karen in attendance). Starting up as a school of the cluster. School built to relieve pressure from surrounding schools, parents should not feel pressured. Families should stay together. So kindy students with

				<p>older siblings will stay (if they wish). If a kindy is an eldest child, there is an expectation- they will enrol in East Landsdale. Staffing: principal appointed, business manager next few weeks, deputies next term and teachers will be advertised later this year. PPP school (Private-Public-Partnerships). 9th August meetings (am and pm) for public to meet Karen and ask questions (50 families who are in the catchment)</p>
3.2	<p>Actions Arising</p> <p>Refer to Meeting 3, dated 14th June, 2016</p> <ul style="list-style-type: none"> • Possible Schedule of Business (example attached) • Updates for carpark, playground and ELPS 	[Note]	<p>3.2 See above.</p> <p>Discussed a 'Schedule of Business'. Looking to develop. A draft will be circulated once created.</p>	
4.0	Reports and operational matters			
4.1	<p>Finance – No financials this meeting as financials were presented at the last meeting.</p>		<p>4.1 Tony discussed that DoE has desktop audits. School spending is closely monitored.</p>	
5.0	Priority item A			
5.1	<p>Terms of Reference (TOR) attached</p> <p>Proposed: That the updated TOR be adopted by the current sitting members of the school board (2016), and that copies of this document are made available to board members and the community via the newsletter and website</p>	Approval	<p>5.1 Board approved of the circulation of the Terms of Reference.</p>	
5.2	Gallup Student Poll presentation		<p>5.2 Dionne- shared data from most recent data set. PowerPoint provided.</p>	
6.0	Priority item B			
6.1	DPA (FAQ sheet attached)		<p>6.1 Provide a copy of the DPA for the Board for next meeting.</p>	
6.2	Ashdale Cluster Business Plan		<p>6.2 Tony- previous plans were overarching ideas. Creating a common Business Plan across the cluster. Shared draft of cluster plan.</p>	
6.3	Ashdale PS 2017 Charges & Vol Contributions sheet K – PP and Years 1 – 6	Approval		

	6.4	Student Requirements		<p>6.3 Discussed changes - Society and Environment: HASS Diaries- remove Choir- not in Year 3 Macbooks- ongoing discussion</p> <p>6.4 School Board do not discuss the items, but possibly 'cap' the amount for classes. School Board recommend that the student requirements are a suggested guide only.</p>
	7.0	Priority item C		
	7.1	Code of Conduct		7.1 Board Chair send Code of Conduct to Board and provide input. Discussion for next meeting.
	7.2	Ideas for promoting School Board in the community		7.2 School to provide cheese and crackers, School Board to bring along a bottle of wine to share with community members. Possibly have a contact email linked through school website.
	8.0	Other business		
	8.1	School Board Training- future directions.	Discuss	<p>8.1 Tony- be informed and cohesive with other Boards of the cluster. Tony- School Board would be embedded in the community. Sarah- inclusive of our community. Community awareness and include members which capture Ashale's diverse community. Jenny- invite school community to capture the members of local community. Rachel- continue with the ongoing training and the staggering of members. Dee- acknowledge staff on the School Board. Invite service-providers to School Board. Ben- invite culturally diverse members. Christy- raise profile of School Board with staff and invite non-Board staff members to share what is happening in school. Dionne- KITE Club profile and Community Garden applications. School Board to support the Kite Club raise the profile. Hilary- tap into other generations- grandparents.</p>
	9.0	Next meeting		

	<p><i>Dates for 2016 Board meetings:</i></p> <p>Term 3 Tues 6th Sept (week 8)</p> <p>Term 4 Tuesday 25 October (week 3) Thursday 1st December (week 8)</p>	Discuss	<p>Term 3, Tuesday 6 September- community meeting- light refreshments.</p> <p>Items for next meeting</p> <ul style="list-style-type: none"> - Examine Cultural Framework - To hear ideas about how the School Board can utilise the grandparent generation.
10.0	Roundtable evaluation		
	<p>10.1 Paperless meetings</p> <p>10.2 Next meeting</p>		<p>10.1 Provide some hardcopies on the table.</p> <p>10.2 Ensure there are engaging activities for the community to participate in.</p>
12.0	Meeting close/adjournment/next meeting		
	<p>The date for the next meeting is Tuesday, 6th September, 2016 at 7pm</p>		Chair

Signed (Chair)

Date